



Tuition Agreement

Child's Name: _____

This agreement is entered into by the Parent or Legal Guardian of the enrolled child and North Star Academy LLC. It will be enforced until the agreement changes or the child is no longer enrolled. The terms and conditions are agreed to by all parties involved and are subject to change with prior notification.

1. The registration fee is \$ 75.00 and is **not** refundable. This is the only way to secure your child's enrollment.
2. Tuition for the program you selected is currently \$ _____ per week or \$ _____ per month and may increase or decrease from time to time. You will be notified in advance of any price changes.
3. North Star Academy will be closed the following holidays each year: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving AND THE DAY AFTER, and Christmas Day. Christmas Eve we will close at 4:00pm. Please remember tuition will still be owed on these holidays.
4. Tuition is due on the first day of the week when your child is scheduled to attend. Tuition is due prior to 6:30pm on that day. A late fee will apply if tuition is not paid by 12:00pm on Wednesday. In addition, the North Star Academy closes promptly at 6:30pm and a late pick up fee will apply to those who pick up after 6:30.
 - Tuition Late Fees:
 - \$10 per day
 - \$75 per week in addition to the daily fee
 - Late Pick Up Fees (After 6:30pm)
 - \$5 per 5 minutes (ex. 20 minutes late = \$20)
 - If two weeks pass without tuition received, we will process the payment automatically via the Credit Card on File Form.
 - Any balance not paid after 60 days can be turned over to collection.
5. For each returned check, a \$25 fee will be assessed along with any outstanding tuition that is unpaid.
6. We staff our facility based on fixed enrollment and will be unable to refund tuition if your child is unable to attend. (This includes days where your child may be ill and unable to attend).
7. If you intend to terminate your child's enrollment for any reason you must do so in writing on a Child Termination Notice. The Child Termination Notice is required 2 weeks in advance and payment for those two weeks is still due whether your child attends or not.
8. After one year of enrollment you will receive one full week of vacation where no tuition is due. This will be taken as a full week and your child is not able to attend during this time. We ask that you make vacation arrangements at least one week in advance.
9. North Star Academy is a private school and reserves the right to terminate enrollment for any reason at any time. Please see the Parent Handbook for more details.
10. Failure to comply with the Tuition Agreement will result in dismissal of your child from North Star Academy.

North Star Academy accepts the following forms of payment:

1. Check or Cash
2. Weekly or Monthly Automatic Bank Draft
3. Visa, Master Card, or Discover
4. Automatic payment by credit card on a weekly or monthly basis.

Signature of Parent or Legal Guardian: _____

Date: _____